

Cleeve Prior Parish Council

Minutes of the Council Meeting Held at the Memorial Hall, Cleeve Prior on Monday 13th February 2023

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Present Councillors - Peter Wilson, Chairman, Cllr. Mary Smith, Vice Chair, Cllr. Kevin Mellor, Cllr. Ian Robinson, Cllr. Bryan Eden, Cllr. Douglas Carr. Cllr. Hannah Robson. Cllr. Alastair Adams

In attendance - Stacey Smith, Clerk.

15 members of the public.

1	Apologies for Absence - Cllr. Doug Carr																																																																																		
2	Register of Interests: Declarations of Interest: Members were reminded for the need to keep their register of interests updated. Members were asked to disclose any Disclosable Pecuniary or other interests in items considered and their nature. None.																																																																																		
3	Acceptance of Minutes: The Minutes of the Parish Council Meeting held on Monday 9th January 2023 at the Memorial Hall, Cleeve Prior were considered and approved by the Council to be signed as a true record of the Meeting and were signed by the Chairman.																																																																																		
4	FINANCIAL MATTERS a) Council resolved to approve the payment schedule. <table border="1"> <thead> <tr> <th>Ref</th><th>Payee</th><th>Details</th><th>Net of VAT</th><th>VAT</th><th>Total Inc VAT</th><th>Status</th></tr> </thead> <tbody> <tr> <td>88</td><td>Stacey Smith</td><td>Clerk's Wage</td><td>£587.84</td><td>£0.00</td><td>£587.84</td><td>To be approved</td></tr> <tr> <td>89</td><td>Memorial Hall</td><td>Rental Charge (Nov, Dec, Jan)</td><td>£240.00</td><td>£0.00</td><td>£240.00</td><td>To be approved</td></tr> <tr> <td>90</td><td>Andrew Deptford</td><td>Defibrillator replacement pack and pads</td><td>£120.95</td><td>£24.19</td><td>£145.14</td><td>PAID</td></tr> <tr> <td>91</td><td>Nick Lane</td><td>Lengthsman</td><td>£156.75</td><td>£0.00</td><td>£156.75</td><td>To be approved</td></tr> <tr> <td>92</td><td>IONOS</td><td>Website</td><td>£15.00</td><td>£3.00</td><td>£18.00</td><td>PAID</td></tr> <tr> <td>93</td><td>SSE</td><td>Electricity</td><td>£70.26</td><td>£3.49</td><td>£73.75</td><td>PAID</td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr> <td></td><td></td><td>Totals</td><td>£1,190.80</td><td>£30.68</td><td>£1,221.48</td><td></td></tr> </tbody> </table> b) Reconciliation of accounts completed to January end. c) HMRC – Clerk has had historical penalties revoked (Nov/Dec/Jan) due to inability to access the system and no previous receipt of communications from HMRC. Other appeals are in process for the remaining balance. d) Lengthsman VAT reclaim in process.						Ref	Payee	Details	Net of VAT	VAT	Total Inc VAT	Status	88	Stacey Smith	Clerk's Wage	£587.84	£0.00	£587.84	To be approved	89	Memorial Hall	Rental Charge (Nov, Dec, Jan)	£240.00	£0.00	£240.00	To be approved	90	Andrew Deptford	Defibrillator replacement pack and pads	£120.95	£24.19	£145.14	PAID	91	Nick Lane	Lengthsman	£156.75	£0.00	£156.75	To be approved	92	IONOS	Website	£15.00	£3.00	£18.00	PAID	93	SSE	Electricity	£70.26	£3.49	£73.75	PAID																								Totals	£1,190.80	£30.68	£1,221.48	
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5.	Progress Reports a) Legacy Grant – no update. b) Quarry Lane S106 – fencing has been ordered. c) Internal audit preparation will commence. Seeking approval to engage CALC recommended Gill Lungley as Auditor. Approved.																																																																																		

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- d) Clerk attended Budget and Audit Training 10/1/2023 and will be working through the audit checklist with a view to being prepared for the new financial year.
- e) Kings Arms – Following a meeting and receiving the detailed financial implications and long term liability for the village, it was concluded that buying the pub would not be a viable option. A new tenant is reported to be taking over in March.

Open Forum

6. Councillors' Reports

District Councillor Hannah Robson

Cllr. Robson met with Severn Trent regarding the flooding which is a responsibility of the Environment Agency, Severn Trent and the landowner. The new Census data is now available to access on the Wychavon website. A reminder that Photo Voter ID is required to vote. Free ID is available via the Government website.

Clerk has attended Election Training and is publicising the requirement via websites and social media.

County Councillor Alastair Adams

There will be investment into roads and pavements. Highways have photos of the recent flooding. Reminder for Lengthsmen to clear Gullies. Report to be Emailed.

7 Clerks' Updates and Correspondence

a) Updates

1. Local Elections Thursday 4th May – Clerk has attended Local Election Training.
2. Malvern Homes Meeting – Advertising on the websites and Facebook.
ACTION: Clerk to post on website and Facebook. Cllr. Robinson will send to the Memorial Hall mailing list.
3. Village Website and Facebook page – Ticking over with more followers and post of topics of community interest and events.
4. April meeting – Due to the Easter Bank Holiday on 10th April, the CPPC monthly meeting will be moved to 17th April.

b) Correspondence

1. ASB Hoden Lane – ASB reported on Hoden Lane and on and near the school grounds in a separate incident. Perpetrated by a group of girls. Discussed at Police drop in with PCSO Bradley Samson. Tyres from field to be moved as they are being used to cause obstruction.
ACTION: Clerk to ascertain if they belong to the school.
2. Section 106 funds – Ringfenced budget and allocated to projects.

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Planning Applications

- a) W/22/02682/OUT Wayside Caravan Site, Evesham Road, Cleeve Prior
Outline application for development of up to 114 dwellings with all matters reserved except for access.

Cleeve Prior Parish Council (CPPC) will insist on being a signatory to the 106 agreement.

Councillors stated the importance of CPPC to be impartial but impart facts when necessary. The village originally agreed to 84 properties in the earlier application by West Country Development and the current amended application is for 114. The traveller community present are keen for the development to go ahead, especially considering the problems with the original application from West Country Development.

Views stated that as a Category 2 village in the SWDP we should only need to accommodate 17 more houses.

In determining a response to the planning application:

CPPC agree to support development of the site for its benefits.

CPPC do not support the increase to 114 houses.

CPPC do not support the use of CPO land to enable an increased number of houses.

CPPC would like to reinforce the support of longer term residents of the village including those from the traveller community who are impacted.

The public meeting with Malvern Homes scheduled for 22nd February will help people to fully contribute to the consultation process with more facts. CPPC will contribute formally to the consultation before the new 1st March deadline.

- b) W/22/02519/FUL Land Between Huband Cottage and Lynwood Bidford Road Cleeve Prior. Discussion was held on the appearance of the planned building in conjunction with the requirements of the Neighbourhood Plan for aesthetic compatibility with others in the area. Support will be given to the proposal with some recommendations

Approved

ACTION: Chair will draft a response.

- c) W/23/00101/HP Manor Brook Cottage Bidford Road Cleeve Prior
Worcestershire WR11 8LQ Build a single-storey garden lounge which incorporates a garage for one vehicle.

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The plan supplied was insufficient to show how the new garage would be accessed. Concern was expressed that Highways may have commented on the wrong entrance.

Approved but with a request that Highways re-inspect the access for safety purposes.

ACTION: Chair will draft a response

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Motions for Councillors Consideration

- a) Allotments Contract – Cllr. Smith has gathered sample contracts and the most suitable has been chosen with slight amendments.
- b) Coronation Plans – Parish Council will not be putting on an event. Cllr. Robinson and Clerk Stacey Smith will meet to discuss the *possibility* for a village event via Memorial Hall and the school. Some funding may be available via Alastair Adams.

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Councillors Reports and Future Agenda Items.

- a) Cllr. Robinson – The wharf needs work as the steps and bank are eroding. A grant from the Avian Navigation Trust is a possibility and we await clarification.

The Meeting closed at 9.30pm

Date and venue of next meeting is Monday 13th March 2023 at 7.30pm
The Memorial Hall, Cleeve Prior.

Signed..... Date.....