

Cleeve Prior Parish Council

Minutes of the Council Meeting Held at the Memorial Hall, Cleeve Prior on Monday 11th March 2024

448

Members Present: Cllrs. Peter Wilson (Chairman), Mary J Smith (Vice-Chairman)
Bryan Eden, Kevin Mellor, Ian Robinson, Sandra Vincent, Nicky Marshall.

In Attendance: Clerk Stacey Smith, District Cllr. Hannah Robson 19 members of the public

1.	Apologies for Absence None																																																																																								
2.	<p>Declaration of Interests Councillors are reminded that to ensure transparency and retain public confidence in the Councils decisions they are required to –</p> <p>a) Keep their Register of Interests form up to date. b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI).</p> <p>None.</p>																																																																																								
3.	<p>To Consider any Dispensations:- There were none.</p>																																																																																								
4.	<p>Acceptance of Minutes: The Minutes of the Parish Council Meeting on Monday 12th February 2024 were approved and signed by the Chairman.</p>																																																																																								
5.	<p>FINANCIAL MATTERS Payment schedule, bank reconciliation and 23/24 income and expenditure to date against the budget were discussed and agreed.</p> <div style="text-align: right; font-size: small; margin-bottom: 5px;">5 March 2024 (2023-2024)</div> <div style="text-align: center; font-weight: bold; margin-bottom: 5px;">Cleeve Prior Parish Council PAYMENTS LIST</div> <table border="1" style="width: 100%; border-collapse: collapse; font-size: x-small;"> <thead> <tr> <th style="text-align: left;">Vouche Code</th> <th style="text-align: left;">Date</th> <th style="text-align: left;">Minute</th> <th style="text-align: left;">Bank</th> <th style="text-align: left;">Cheque No</th> <th style="text-align: left;">Description</th> <th style="text-align: left;">Supplier</th> <th style="text-align: left;">VAT Type</th> <th style="text-align: right;">Net</th> <th style="text-align: right;">VAT</th> <th style="text-align: right;">Total</th> </tr> </thead> <tbody> <tr> <td>123 Website</td> <td>09/03/2024</td> <td></td> <td>Treasurers Account</td> <td></td> <td>Website & Email Hosting</td> <td>IONOS - 1-1 Internet Ltd.</td> <td>S</td> <td style="text-align: right;">15.00</td> <td style="text-align: right;">3.00</td> <td style="text-align: right;">18.00</td> </tr> <tr> <td>124 Parish Lengthsman</td> <td>12/03/2024</td> <td></td> <td>Treasurers Account</td> <td></td> <td>Lengthsman</td> <td>Nick Lane</td> <td>X</td> <td style="text-align: right;">156.75</td> <td></td> <td style="text-align: right;">156.75</td> </tr> <tr> <td>125 Clerk's Wage</td> <td>12/03/2024</td> <td></td> <td>Treasurers Account</td> <td></td> <td>Clerk's Wage</td> <td>Stacey Smith</td> <td>X</td> <td style="text-align: right;">611.46</td> <td></td> <td style="text-align: right;">611.46</td> </tr> <tr> <td>126 Phone</td> <td>12/03/2024</td> <td></td> <td>Treasurers Account</td> <td></td> <td>Phone</td> <td>Tesco Mobile</td> <td>X</td> <td style="text-align: right;">15.99</td> <td></td> <td style="text-align: right;">15.99</td> </tr> <tr> <td>127 Laptop & Software</td> <td>29/03/2024</td> <td></td> <td>Treasurers Account</td> <td></td> <td>Printing - Ink & Paper</td> <td>HP Printing</td> <td>X</td> <td style="text-align: right;">8.98</td> <td></td> <td style="text-align: right;">8.98</td> </tr> <tr> <td>128 Utilities</td> <td>04/03/2024</td> <td></td> <td>Treasurers Account</td> <td></td> <td>Electricity</td> <td>Southern Electric</td> <td>L</td> <td style="text-align: right;">308.69</td> <td style="text-align: right;">15.43</td> <td style="text-align: right;">324.12</td> </tr> <tr> <td colspan="8" style="text-align: right;">Total</td> <td style="text-align: right;">1,116.87</td> <td style="text-align: right;">18.43</td> <td style="text-align: right;">1,135.30</td> </tr> </tbody> </table> <p>a) As at end of February the Parish Council accounts are currently showing £10000 deficit against budget. However when outstanding receipts of grants, VAT and other sums are included in the final reports we should show a modest surplus. The end of fiscal year information will be presented at our April meeting. ACTION: Clerk, Cllr. Mellor and Cllr. Marshall.</p> <p>b) A discussion arose about WDC showing a 5.2% increase in our precept for 2024. This matter was deferred for the next agenda (April). Action: Cllr Mellor and Clerk to investigate</p>	Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total	123 Website	09/03/2024		Treasurers Account		Website & Email Hosting	IONOS - 1-1 Internet Ltd.	S	15.00	3.00	18.00	124 Parish Lengthsman	12/03/2024		Treasurers Account		Lengthsman	Nick Lane	X	156.75		156.75	125 Clerk's Wage	12/03/2024		Treasurers Account		Clerk's Wage	Stacey Smith	X	611.46		611.46	126 Phone	12/03/2024		Treasurers Account		Phone	Tesco Mobile	X	15.99		15.99	127 Laptop & Software	29/03/2024		Treasurers Account		Printing - Ink & Paper	HP Printing	X	8.98		8.98	128 Utilities	04/03/2024		Treasurers Account		Electricity	Southern Electric	L	308.69	15.43	324.12	Total								1,116.87	18.43	1,135.30
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	<p>Open Forum. The Chairman agreed to re-order the agenda so that the Evesham Road planning matter could be discussed openly by the considerable number of</p>																																																																																								

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public attendees. The meeting was opened to the public for comments and questions.

The modified planning application for the Evesham Road development is now on the Wychavon planning portal. Comments can be made up until the end of the week. To be considered on 23rd May 2024.

- Concern there are two plans on the system with plots remaining
- Obtaining agreement from all plot-holders has been a bone of contention. The latest application has been considered so the application is detailed and viable.
- The West Country Developments leaflet distributed to residents and uploaded to the portal was taken down by the Council as it contains misinformation. It is believed that one plot has been confiscated by Police under proceeds of crime legislation.
- Given the site's current state, the PC would rather the land be developed and consequently have no objections to the current application.
- The village needs more people. The school, the pub, and the church need people and community support.

Progress Reports:

6.

a) Evesham Road Development:

Councillors support the updated planning application. (See agenda item 9.)

ACTION: Clerk will send the Council's comments to the WDC portal tomorrow afternoon.

b). D Day Commemoration Saturday 8th June 2024

Cllr. Vincent relayed the plan to have an event to commemorate the 80th anniversary of D-Day. Saturday event – Children's activities, exhibition vehicles, marquee. Day and evening events. Singing group, band, DJ. The next committee meeting is this week. Funds raised will go towards a village memorial. Volunteers are needed for the day and will need to contact Cllr Vincent. Raffle prizes are required. It will be a national event.

c) Road Safety

Cllr Smith was pleased to report that 14 residents have volunteered to do the Community Speed Watch training. Before training commences Data boxes will be installed in the village to collect Data on speeds. Data collected in May '23 by West Mercia Police Road Safety Team showed a mean speed of 27/29mph & the 85th percentile speeds were 34mph.

Cllr Smith informed Cllrs that on this data there is a possibility that consideration can be given to a CSW scheme however we must await new data to decide. If the CSW is allowed volunteers will be vetted by P.C. Alex Prentice before training begins.

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	<p>d) Haywood Way Communication 450</p> <p>The new site was subject to appeal and subsequently, the application was allowed to go ahead for extra pitches. This permission was given by the Appeal Inspector on condition that certain criteria were fulfilled. Work has now commenced on the site and WDC enforcement has been advised of the infringements. This remains an ongoing situation.</p> <p>e) Community Legacy Grant</p> <p>Funding is to be acquired for the Kings Arms Initiative. The expression of interest application has been submitted and it is now through to the second round to apply for £200k. The next round needs to be submitted and a draft will be shared with the Parish Council prior to submission by 31st May 2024.</p> <p>f) Lengthsman</p> <p>The Lengthsman is willing to start on the clearance of the brambles and hedges near to the playground. It is a big job and may also require a volunteer team. A suggestion was made to allocate him three days to see how much he can complete using the additional budget allocated to the Lengthsman. He will take it to Quarry Lane or a skip will be hired.</p> <p>ACTION – Cllr. Smith</p>
7.	<p>Councillors' Reports.</p> <p>No updates.</p> <p>A question was raised to Cllr Robson regarding Aldington Lane in Offenham. Planning permission has been given for 6 caravans.</p>
8.	<p>Clerks Updates and Correspondence Updates</p> <p>a) Website – The original quote from “Parish Council Websites” is preferred. The surplus will be used in the next financial year and will be agreed at the next meeting.</p> <p>b) Mobile Signal</p> <p>Clerk met with Robert Stepniewski and Ste Ashton. One short-term solution offered is that users could move to ‘Wi-Fi calling’. If data can be collected on the current signal issues then the village may be able to be a pilot for a project to make improvements. A meeting is to be set up with a working group to gather data.</p> <p>c) Police Crime Figures Update</p> <p>Positive figures were shown with lowest level of crimes of surrounding villages. PC Prentice will continue to update use and it will be a standing agenda item to report.</p>

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	<p>Correspondence: 451</p> <ol style="list-style-type: none">1. Mobile Phone Signal – Douglas Carr Email regarding the mobile signal. Communication is now in place. See updates 8b.2. See 6d Haywood Way communication.
9.	<p>Planning Applications. W/22/02682/OUT – Evesham Road development. The Parish Council’s response was agreed and will be submitted to WDC. (see item 6.a progress reports).</p>
10.	<p>Motions for Councillors’ Consideration</p> <ol style="list-style-type: none">1. Biodiversity Policy. This National policy has become a requirement for Parish Councils to adopt. Cleeve Prior has many people already involved in Bio-Diversity related projects and it is expected we would only need a trimmed-down version of the model policy provided. ACTION: Cllr Mellor and Cllr Robinson to produce some sample wording for Council consideration.2. Emergency Planning Process. A draft procedure was distributed by Cllr Robinson. Cllrs should read this and comment at the next meeting ACTION: Clerk to look at the process and find out who is in charge of the WDC plan.
11.	<p>Councillors’ Reports and Future Agenda Items.</p> <p>Chair - Quarry Lane has problems with the Severn Trent pumping station sewers. These issues have now been escalated to the Environmental Agency and Severn Trent contact details have been passed on for effective collaboration. It is a Health and Safety hazard. Fiona Argyll will be kept informed also Hannah Robson, and Gina Carr from the Heritage Trust to be kept informed.</p> <p>Cllr. Smith - Recurring Pothole on Evesham Road. Reported again this morning. Clerk has reported several times and believes the resurfacing work after Easter will also rectify this.</p> <p>Overhanging shrubs on the pavement. ACTION: Chair to draft a note for the Clerk to include in the April Parish Council Newsletter briefing</p> <p>The hole on the verge outside Sharrow needs attention and has been reported.</p>
12.	<p>Date and venue of next meeting: Monday 8th April 2024 at the Village Memorial Hall, Cleeve Prior, WR11 8LD at 7.30pm</p> <p>The meeting closed at 9.00pm</p>

Signed.....
Date.....