

Cleeve Prior Parish Council

Minutes of the Council Meeting Held at the Memorial Hall, Cleeve Prior on Monday 12th February 2024

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Members Present: Cllrs. Peter Wilson (Chairman), Mary J Smith (Vice-Chairman)
Bryan Eden, Ian Robinson, Sandra Vincent.

In Attendance: District Cllrs Hannah Robson, Judith Ciotti, County Cllr Alastair Adams arrived at 8.30pm. 2 members of the public.

1.	Apologies for Absence Cllrs Kevin Mellor - personal, Nicky Marshall - holiday The Clerk, Stacey Smith - holiday In the absence of the Clerk, Cllr Smith took the minutes
2.	Declaration of Interests Councillors are reminded that to ensure transparency and retain public confidence in the Councils decisions they are required to – a). Keep their Register of Interests form up to date. b) Declare any Disclosable Pecuniary Interests (DPI) and any Other Disclosable Interests (ODI). Cllrs Wilson and Robinson declared an interest, ODI Item 9 - Planning Application W/23/01562/FUL Manor Grange, Bidford Rd, Cleeve Prior, Nr Evesham, WR11 8LQ - Erection of single storey garden building. Reason- Applicant is a Neighbour
3.	Acceptance of Minutes: a. The Minutes of the Parish Council Meeting on Monday 8th January 2024 were approved and signed by the Chairman. b. The outstanding minutes of the Parish Council meeting held on Monday 9th October 2023 were approved and signed.
4.	FINANCIAL MATTERS Payment schedule and bank reconciliation were agreed. It was noted that the Council did not have a current Annual Statement of detailed income and expenditure against budget. This will be completed with all other current information at the Council's March meeting so Councillors can review the anticipated year end situation. Action - The Clerk
5.	Progress Reports Evesham Road Development : It was reported that Malvern Homes had met with key planning and legal executives from Wychavon District Council and are ready to submit an application for 100 houses. However, there are still minor boundary issues to resolve. It is expected that the application will be posted on the Wychavon planning portal for public consultation in the coming week followed by consideration at the Development Control Planning Meeting in March or April. Malvern Homes have requested the Parish Council resubmit details of a solicitor who will be represent them on the matter of Section 106 agreement, the Parish Council had previously engaged Raj Flora-Seehra of Higgs LLP. Councillors agreed to contact Higgs llp again. Action - Cllr Wilson (chairman) to contact Higgs LLP.

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b). **D Day Commemoration Saturday 8th June 2024**

Cllr Vincent informed the Council that things were progressing well. The day had been advertised in the Village Newsletter informing parishioners of what will be happening and asking for volunteers to come forward to assist on the day.

c). **Road Safety Fund and Road Safety Toolkit**

Cllr Smith had circulated her suggestions to Councillors.

1) PCC Road Safety Fund Grant - We lack information to apply for this particular round of funding with perceived speeding in Cleeve Prior.

2). Cllr Smith will be asking our Safety Neighbourhood team at Evesham station if they have DATA for speeds in Cleeve Prior. If none, they can contact the Road Safety Team who cover the West Mercia area to request the installation of a DATA survey box to be installed in areas of concern in the village.

3). **Community Speed Watch** - This is something we need to pursue. An article will go into the Newsletter, FB & email informing parishioners about what a CSP entails and asking for volunteers. For it to be successful there will need to be at least 6 people to sign up. [Action - Cllr Smith](#)

4). Cllr Smith met with Mr Barnes of WCC Highways to discuss how we could improve signage in the village to encourage motorists to respect the 30mph restriction. It was pointed out to him that the signs were old and familiar to motorists.

SUGGESTIONS - New 30mph yellow backed signs at the entry to both ends of village.

Survey for 30mph roundels to be painted at & beyond entry to village & centre, £300 a pair

SLOW markings at strategic points i.e. bends.

Consider a VAS sign, cost £2000 - apply for funding to cover cost?

Mini traffic wardens outside school- No Parking, Slow Down

Mr Barnes suggested there would be another round of funding for Road Safety in the near future.

d) **Haywood Way Communication**

The Parish Council feel it is important to build good relationships with the residents of Haywood Way and make them feel welcomed and part of our community.

Cllr Smith had been to talk with them. There had been a couple of issues recently that had caused an upset, however this has been resolved. The residents made the point that if anyone had an issue with anything, they would appreciate it if they would speak directly with them in the hope of building good relations.

Open Forum. The meeting was suspended for the public forum. There were four members of the public present.

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6.	<p>Councillors' Reports. 446</p> <p>County Councillor Report : Please see report attached to minutes.</p> <p>District Councillors Report : Cllr Ciotto asked if the Parish Council had created its Bio Diversity Policy due to come into force on the 12th February 2024. Although this was not a major issue for Cleeve Prior the council will need to create a Biodiversity Policy. Cllrs were not aware of a need for this policy and would speak with the Clerk for clarification. The new Director of Planning at Wychavon, Mr Ian McCloud, will be starting February 2024.</p>
7.	<p>Clerks Updates and Correspondence</p> <p>a) Updates</p> <p>1) The Internal Audit recommendations have all been actioned. The Clerk is preparing for the next Internal Audit.</p> <p>2). New Parish Council Website.</p> <p>Cllr Vincent has a comparison quote and clarification of the PC financial position will be needed before making a decision, the website will be back on the March agenda. Action - Clerk, Cllr Vincent</p> <p>3). Seating area around tree on Village Green.</p> <p>This had now been completed by Dan Taylor and was now a safer area. All were pleased with finish and felt that it was a job well done. Matter Resolved</p> <p>Correspondence: An allotment has become available. There is no waiting list so this will be advertised in the Newsletter, Facebook & village email. The allotment has been left in a very neat and tidy state and is ready for immediate use. Action - Cllr Smith</p>
8.	<p>Planning Applications</p> <p>Application W/23/01562/FUL Manor Grange, Bidford Road, Cleeve Prior, Nr Evesham WR11 8LQ - No Objections</p> <p>The council would like to make sure that WDC's Heritage had been consulted for their views as the area is next to a Grade 11* listed building.</p> <p>Approvals - None Refusals - None</p>
9.	<p>Motions for Councillors' Consideration</p> <p>1). New Community Group - This has been instigated by West Mercia Police Safer Neighbourhood Team, Evesham. Our local police officer PC Alex Prentice had spoken with Cllr Wilson informing him that it's a new police initiative to contact community groups & residents where past surveys have shown low satisfaction with the police service. Cllr</p>

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	<p style="text-align: right;">447</p> <p>Smith informed Councillors that the first meeting would be on the 29th of February at Field Barn. Councillors hoped it didn't crossover with what the Parish Council do in the village.</p> <p>2) Clearance of Brambles and ivy in hedge by school.</p> <p>Cllr Smith suggested we speak with the Lengthsman to ask if he would clear brambles growing by the entrance to the play area off Hoden Lane and the ivy chocking the fruit trees along the hedge. Cllr Robinson also stated that this year perhaps a working group could also assist.</p> <p>Action Cllr's Smith & Robinson</p> <p>3). Request for a Parish Councillor to be appointed to the Kings Arms Steering Group Email, Gareth Williams</p> <p>It was proposed and seconded to elect Cllr Mellor as the Parish Council's representative to the Kings Arms steering group. The position is purely to give feedback back to the Parish Council on the Group's activity. However, it was important to point out that Cllr Mellor would not be making decisions on behalf of the Parish Council.</p>
10.	<p>Councillors' Reports and Future Agenda Items.</p> <p>Cllr Eden reported that there had been individuals racing cars on land off Evesham Road. This had been reported and police were on site quite quickly</p>
11.	<p>Date and venue of next meeting: Monday 11th March 2024 at the Village Memorial Hall, Cleeve Prior, WR11 8LD at 7.30pm</p> <p>The meeting closed at 9.00pm</p>

Signed..... Date.....